

# Minutes FSCL Meeting 2022/12/15

**Attendees:** Jolanda, Jule, Marc, Max, Shawon, Sofia, Sven, Urban, Urs, VB, Yixuan

**Minutes:** Jule

**Chairperson:** Urs



*Urs officially opens the session.*

## TOP 1 Freshmen

Issue: Some of the freshman can't enter the building with their ECUS-card. **Urs** contacts Edgar.

*No new problems have reached us. Everything seems to be fine.*

## TOP 2 Answering mails

A student asked for old exams and another student asked for a loan laptop. The responsible SRs take/took care of this.

Thanks to Prof. Kuhn we have a rough estimate of how many professors plan to join the Christmas party.

*The other mails were classified as irrelevant.*

## TOP 3 Buying Stuff

Kitchen stuff: Only want to order the sandwich maker. **Sven** informs stuvus that we want to order the sandwich maker.

Others: cloth bags, stickers

Safe: **Marc** creates an Excel Sheet for the bookkeeping. **Marc** + **Urs** do the Abrechnung for 2022. **Urs** changes PIN of safe.

*We postpone this topic.*

## TOP 4 (Team) Events

Climbing: In January. **Marc** checks for possible dates and gets a poll-creator to do a doodle.

Christmas party: On Friday 16.12.2022. About 70 people. Need to organize food, beverages, paper cuts/plates/cutlery.

Program is listed in google-doc. Let's try mulled wines until 13.12. **Sofia** asks other SR-groups for lending a mulled-wine cooker. **Urs** sends reminder email. Sofia, Sven, Urs and VB organize a car and buy snacks and drinks (on 15.12.).

IMS-weekend: 3 days / 2 nights (over the weekend), in black forest (reachable via public transportation), in February. Stuvus financially supports the weekend somehow. Limit the number of people to  $35 \pm 5$ ; we made reservation for one location.

Let's wait until we get the actual offer. Financial support from stuvus: 25€ food (if 2/5 sustainability criteria met) and 22€ accommodation (if people still pay at least 10€ themselves) per person per day. Several cost estimates are done by now.

Let's apply for food-support in a few weeks. **Sven** talks to Charlotta about the stuvus support for the accommodation.

**Christmas party:**

- Timeline / Program:

- 17:00: Let's meet at the IMS to get the rooms ready, decorate and eventually buy the last snacks.
- 18:30: Start of Christmas party.
- 19:00: Panel quiz.
- 20:00: PhDs presenting their parody.
- 21:00: International Christmas songs. [=> Yixuan is still collecting songs. In case you have a great song in mind that should be part of this, let her know.]
- 23:00: Clean up. (In case someone want to stay longer: The persons will automatically be responsible to clean their things up afterwards.)
- => the other events will take place at some point during the evening
- In case there's a lot to clean after the party: Think about meeting again on Saturday.
- Buying things:
  - Right after this session: Decide on which mulled wine to buy, buy drinks and snacks. As there are only some paper plates/... left: Also buy some of these.
  - Make sure that the alcoholic drinks and the non-alcoholic things are on different receipts as stuvus only covers the non-alcoholic things.
  - If there are some things missing on Friday: Buy them right before the Christmas event.
- Mulled wine cooker:
  - We have one mulled wine cooker from ETIS. Return cleaned cooker on Monday (V47 room U1-146).
  - We are about to get one mulled wine cooker on Friday from FLURUS. Return cleaned cooker on Monday before 2pm (V27 room -1.001).
  - At this point a big THANK YOU to Sofia for organizing the mulled wine cookers!
- Financial support from stuvus: We can buy drinks and snacks for at least 100€. The exact amount depends on how much students we expect. (There will be no stuvus support for guests!)

IMS-weekend: We received the contract for the accommodation via post. Now we need to sign it and send it back. That should happen promptly! But we should also read it carefully to make sure that nothing has been missed. Afterwards we should do the money estimations (at latest on Monday) and talk to Charlotta from stuvus.

<b>All</b>	Help setting up the Christmas party from 5 p.m. onwards; we also need volunteers to clean up / stay till the end of the party.
<b>Sofia, Sven, VB</b>	Buy drinks and snacks.
<b>?</b>	Cleans the mulled wine cookers and brings them back.
<b>Urs</b>	Talks to Max about signing the accommodation contract.
<b>Sven, VB</b>	Make money estimations for the IMS-weekend.
<b>Sven</b>	Talks to Charlotta as soon as the contract has been returned.

## TOP 5 Prüfungsausschuss

Examination board: Marc is the new contact person for the students. **Marc** writes email to inform the students.

*We postpone this topic until Marc writes the email.*

*Urs officially closes the session.*

---

Topics to keep in mind:

- Job fair: Organize to integrate some cl-companies to the job fair of computer science next semester.